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CIVIL AVIATION AUTHORITY  
OF  
ZIMBABWE

AERONAUTICAL INFORMATION  
SERVICES  
P BAG 7716  
CAUSEWAY, HARARE

AIC

C005/07

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### AERONAUTICAL INFORMATION CIRCULAR

#### SAFETY MANAGEMENT SYSTEM - OPERATION OF AIRCRAFT: ANNEX 6 PART I II, III

1.0 Safety has always been the overriding consideration in all aviation activities as is reflected by the aims and objective of the Civil Aviation Regulations and which ensure the safe and orderly growth of aviation. The management of safety is therefore a prerequisite for a sustainable aviation industry/business.

2.0 What is a Safety Management System(SMS)

It is an organized approach to managing safety, including the necessary organizational structures, accountabilities policies and procedures.

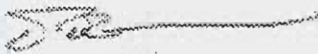
3.0 In view of the above it has become quite apparent that:-

3.1. All Air Operator Certificate holders, Aircraft maintenance organizations, Flying Training Organizations and other aviation related institutions must develop and implement a Safety Management System which is to be submitted to the Authority for approval.

The Safety Management System(SMS) must;

- a) Have a clearly defined safety policy and strategic objectives.
- b) A Management commitment to SMS from the highest levels in the Organization.
- c) Nominate a Safety Manager to coordinate and oversee the SMS program.
- d) Prepare organizational structures and statements of responsibilities and accountabilities.
- e) Organize a safety committee to deliberate on issues related to the safely performance of the organizations and the SMS.
- f) Ensure that all staff are trained and competent for the jobs.

- g) Identify hazards and ensure that remedial actions necessary to mitigate and manage the risks hazards are implemented.
  - h) Have the capability to investigate, analyse, evaluate and monitor safety performances of the organisation.
  - i) Inform staff on all safety issues through relevant training safety literature and safety seminars.
  - j) Have safety oversight audit programs to ensure that individuals in the organization are doing their assigned duties as per procedure.
- 4.0 This requirement shall be in force with immediate effect from 31 December 2007 no operator or aircraft maintenance establishment shall be certified by the Authority without an approved Safety Management programme as stated above.



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GENERAL MANAGER